



HITEC University Taxila

INVITATION FOR BIDS

HITEC University, Taxila invites sealed bids under the Single Stage – One Envelope procedure from FBR-registered firms on the Active Taxpayers List for:

Sr.	Description
1.	Supply of Stationery and Office Supplies (Annual Framework Contract)
2.	Supply of IT Items (Annual Framework Contract)

Tender Documents may be collected from the Office of the Manager Procurement against a banker's cheque of Rs. 5,000/- (non-refundable) per tender in favour of "Treasurer HITEC University, Taxila", payable at Askari Bank, HIT Taxila Branch. A separate bid, with bid security as per Tender Documents, shall be submitted for each tender in a sealed envelope marked with the tender name.

Pre-Bid Meeting	Monday, October 26, 2026 at 1100 hrs
Last Date of Bid Submission	Thursday, November 05, 2026 at 1230 hrs
Opening of Technical Proposals	Thursday, November 05, 2026 at 1300 hrs

Bids will be opened in the presence of bidders' representatives who choose to attend. Late bids will not be accepted. The University may reject all bids at any time prior to acceptance of a bid.

Manager Procurement

Phone: 051-4908146-9 Extn: 336

Email: procurement.office@hitecuni.edu.pk

9x2